



# TMWC Educational Services, LLC

## Student Lesson Agreement

Welcome to my studio! These simple guidelines are what keep TMWC Education Services running smoothly and effectively, and ensure that all students receive the equal attention they deserve.

### Locations & Schedule

- Lessons are held at Roberts Music Inc. in West Warwick, RI and/or online through Video Conferencing. If you are interested in a hybrid model (in-person and online), please let me know in your lesson.
- Lessons are scheduled weekly or biweekly at a mutually agreed time when the student begins lessons, and at the beginning of each academic year thereafter.
- If a student/parent/guardian wishes to change their lesson time mid-year, this can be discussed on a case-by-case basis, however, this is subject to availability and cannot be guaranteed.

### Monthly Lesson Fees (subject to annual review)

Schedule	30 minutes	45 minutes	60 minutes
Weekly Lessons	\$105 monthly	\$138.00 monthly	\$174.00 monthly
Biweekly Lessons	\$70 monthly	\$92.00 monthly	\$116.00 monthly

- Fees cover the cost of tuition, studio events and all materials, including books. Optional events (such as competitions, festivals, and exams) will be paid for by the student/parent/guardian.
- The monthly payment is based on the length of the lesson and frequency (weekly or biweekly). Payment of fees holds your spot in the studio. The fee is due on the 7<sup>th</sup> day of each month.
- Payments may be made via internet payment, cash, or check. Please make all checks out to *Timothy W. Anderson* or *TMWC Education Services*. Please note that there is a \$25 fee for all checks returned due to insufficient funds.

### Cancellation Policy:

- If a student cannot attend their lesson for any reason they should inform me by text or email with as much notice as possible. If they wish, we can then organize a video or online lesson.
- There are four teacher absences accounted for in the tuition. This time off will be taken at the teacher's discretion. If for any reason I must cancel more than four lessons in the year, I will offer a makeup lesson at a different time, or if a suitable time cannot be arranged, I will credit the fee.
- In the case of inclement weather or other unpredictable issues that arise, lessons will be done online.

### Music Selection

- Books and materials are chosen based on the student's musical interests, abilities, and technical progress.
- I love to work on material outside the "traditional" canon. If there is a composer or piece that you resonate with, please do not hesitate to bring it up in your lesson.
- If you want to help select alternative music, please reach out so we can choose together.

### Practicing

- Practicing all the material covered in each lesson is necessary to support student progress. I encourage students to organize their time so that excellent quality practice can be done at least five days per week under normal circumstances.
- The length of each practice session will increase as the student advances. If you cannot practice, please inform the instructor so the lesson can be structured accordingly.

### Punctuality

- If a student is late, this simply takes time out of the lesson (i.e. the lesson will start when the student arrives and ends at the usual time).
- For virtual lessons, students must sign on at their appointed lesson time. I will wait in the virtual lesson room for 5 minutes and if the student arrives within this time, the lesson will proceed as normal and will finish at the scheduled time.

### Safe Learning Environment

- My studio is an inclusive, welcoming, and affirming environment. My goal is to ensure that all students feel respected, safe, visible, and validated in their desired music goals.
- Name-calling, bullying, or derogatory comments about others will not be tolerated.

### Safe Online Learning Environment Conduct

- Test your equipment before signing on. Make sure it is working and you have a strong internet connection. Ensure you have privacy and will not be disturbed in your lesson.
- Consider your surroundings and know that everyone can see where you are sitting, what you are wearing, and what you are doing. Make sure everything in the frame of the camera looks acceptable and you do not have inappropriate items in your frame.

### Academic Accessibility

- It is our goal to ensure a learning environment that is inclusive in its design and meets the needs of diverse student populations.
- If you anticipate or experience any barriers to learning, please feel welcome to discuss your concerns with me at [tanderson@tripplefortecoach.com](mailto:tanderson@tripplefortecoach.com).

### Visitors

- Friends and relatives are welcome to attend the lessons if the student agrees. Students under the age of 16 should be accompanied by a parent/guardian or responsible adult.
- Parents/guardians may sit in the waiting area of the studio during the lesson, or if the student agrees, may sit in the music room during the session.

### Termination of Agreement

- While I will use every effort to ensure the student makes satisfactory progress, this cannot be guaranteed.
- A decision to discontinue lessons may be taken by me and/or the student. In this case, as much notice as possible shall be given by the party seeking to discontinue.

### Signatures

I, the undersigned, agree to abide by the above policies and procedures and recognize that failure to do so may result in loss of lesson time and/or payments.

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Student Signature

Parent/Guardian Signature

Teacher Signature